

Membership tier planner

Design your club membership around the hours and benefits it promises.

Complete one worksheet per tier. Use expected redeemed hours rather than counting all membership revenue on top of a fully booked public calendar.

01 The tier you will sell

Venue / location

Tier name

Monthly price / currency

Expected number of members

Included hours per month

Expected redeemed hours per member

Early booking window in days

Member rate / discount

02 Capacity and use

Peak-time restrictions and included-play windows

Unused-hour rollover rule

Guest benefits or other perks

Capacity and billing checks

Membership tier planner / Capacity and billing checks

Illustration only: 30 members using 4 hours per month reserve about 120 member-hours. At \$150 each, dues are \$4,500 per month before processing fees, costs or changes in public availability.

03 Write the assumptions

Members x expected redeemed hours = member-hours

Members x monthly price = gross dues

Impact on public booking capacity and peak-time access

04 Billing and the customer promise

Renewal cadence / billing start

Payment account / processing fee assumptions

Cancellation, refunds and remaining-hour policy

- ☐ A test booking applies the correct rate and booking window
- ☐ Staff can confirm membership status and remaining hours
- ☐ Published benefits match the configured tier

Reviewed by / date

Next review date